



THE HUMANE SOCIETY OF WICKENBURG

4000 Industrial Road
Wickenburg, AZ 85390
928-684-8801

EMPLOYMENT APPLICATION

Position Applied for: _____ Date: _____

Name: _____
Last First Middle

Present Address: _____
Street City State Zip

Mailing Address (if different than above): _____

Phone: Home: _____ Work: _____ Cell: _____

Have you ever been convicted of a crime (excluding minor traffic violations)? *Conviction of a crime will not necessarily bar employment.* Yes _____ Date of conviction (year) _____ No _____ Do not report any conviction for which the records have been officially expunged. If yes, please explain. _____

How soon can you report to work? _____ Acceptable salary range: _____

Educational Data

Name and location of last high school attended	Do you have a high school diploma? Yes ___ No ___ If no, did you receive a GED? Yes ___ No ___	List major courses taken
Name and location of College, University or other training	Major or Specialty	Title of Degree or Certificate. If none, number semester hours or credits completed.

Employment Data

Give employment record as completely as possible **starting with your present or last position** not to exceed past 15 years. Include job-related volunteer experience. *Attach additional sheets if necessary.*

Note: This application must be fully completed whether or not a resume is submitted.

1. Employer/Firm	Address	Date Start	Date Finish
	Telephone	Salary Start	Salary Finish
Type of Business	Reason for Leaving	Full-Time	Part-Time

Title of Position and Duties: _____

Immediate Supervisor: _____

Title: _____

2. Employer/Firm	Address	Date Start	Date Finish
	Telephone	Salary Start	Salary Finish
Type of Business	Reason for Leaving	Full-Time	Part-Time

Title of Position and Duties:

Immediate Supervisor: _____ **Title:** _____

3. Employer/Firm	Address	Date Start	Date Finish
	Telephone	Salary Start	Salary Finish
Type of Business	Reason for Leaving	Full-Time	Part-Time

Title of Position and Duties:

Immediate Supervisor: _____ **Title:** _____

Special equipment operated _____

Business or Professional References Only – (Please do not list relatives)

	Name	Address	Telephone #	Occupation	Years Known
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____

I authorize the investigation of all statements made in this application. I also authorize my current or previous employers to verify the statements made in this application and to provide other employment data relating to my job performance, as requested. I authorize you to contact my references.

Falsification or misrepresentation of the information submitted on this application could result in the disqualification of the applicant from further consideration for employment, or if the applicant has been hired, could result in his/her discharge from employment.

May we contact your present employer? _____

Signature: _____ **Date:** _____